

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OBTAINING CREDIT

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who obtains credit.

What this means for you: When you obtain credit, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

Municipal Lease Application

Lessee Information:

Lessee: _____
 Contact Name: _____ Title: _____ Tax ID No: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Billing Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ E-Mail: _____ Date Established: _____

Equipment Description: (Please attach invoice/sales order)

Vendor: _____ Address: _____ Phone: _____
 1) _____ Delivery expected: _____ Cost: _____
 2) _____ Delivery expected: _____ Cost: _____
 3) _____ Delivery expected: _____ Cost: _____

Terms of Sale: Lease Term Requested: _____ Years Interest Rate: _____ %
 Total Equipment Cost: _____ Payments per year: _____ Annually _____ Monthly
 Less Trade In: _____ First Payment Due: In Advance _____ In Arrears _____
 Less Cash Down: _____ Any Preferred Payment Due Date? _____
 Less Rental Credit: _____ Is Equipment New? _____ Used? _____ Addition? _____ Replacement? _____
 Amount to Finance: _____ If replacement, how old is existing equipment? _____
 When does the vendor expect to be paid? _____

Essential Use/Source of Funds Information:

Please explain the use of the equipment and the department that may be the primary user: _____

 If addition, why is equipment being added? _____
 From which fund will lease payments be made? _____
 Will any loan or grant monies be used to make lease payments? _____
 Do you anticipate issuing or designating more than \$10 million in tax-exempt obligations this year? _____
 What additional leasing/financing is anticipated over the term of this lease? _____

Credit Information: (Please attach your last two (2) year end financial statements and a current interim statement if available)

Have you ever had any past non-appropriations? If so, explain: _____

 What is your current debt rating? _____
 Primary Bank: _____ Officer Name: _____
 Address: _____ Phone No: _____
 Bank or Eqmt. Lessor: _____ Acct. Number: _____ Contact: _____
 Address: _____ Phone No: _____
 Bank or Eqmt. Lessor: _____ Acct. Number: _____ Contact: _____
 Address: _____ Phone No: _____
 Law Firm: _____ Attorney Name: _____
 Address: _____ Phone No: _____
 Insurance Agent: _____ Contact: _____
 Address: _____ Phone No: _____

I hereby authorize BB Community Leasing Services, Inc. or any credit bureau or other investigative agency employed by BB Community Leasing Services, Inc. to investigate the references herein listed or statements or other data obtained from me or from any other person pertaining to the credit and financial responsibility of the Lessee.

I agree that any such information, along with this application, shall remain BB Community Leasing Services, Inc.'s property whether or not the application is approved.

Lessee expects and anticipates adequate funds to be available for all future payments or rents after the current budgetary period.

Signed By: _____ Title: _____ Date: _____